



MELKSHAM WITHOUT PARISH COUNCIL

Clerk: Mrs Teresa Strange

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Monday 28th September 2015

To all members of the Bowerhill Sports Field Working Party: Cllr Rolf Brindle (Committee Chair), Cllrs Richard Wood, John Glover, Alan Baines, Mike Sankey, Mike Mills, Pat Nicol and Paul Carter.

Dear Bowerhill Sports Field Working Party members

Re: BOWERHILL SPORTS FIELD WORKING PARTY ON THURS 1ST OCTOBER

You are summoned to attend the Bowerhill Sports Field Working Party which will be held on **Thursday 1st October 2015, at 1.30pm at the Pavilion** to consider the agenda below.

Yours sincerely

Teresa Strange
Clerk

AGENDA

1. Welcome, Housekeeping and Apologies
2. To receive Declarations of Interest
3. Information and Training session on new CCTV & Mosquito system
4. Update on installation of Intruder Alarm
5. To consider security issues raised by contractors.
 - a) Louvre doors
 - b) Grilles on patio doors
 - c) Patio door self closing mechanism
6. To consider timings on security devices.
7. Report on utilities provision and agree further action to be taken.
 - a) Water
 - b) Gas
 - c) Commencement date for payment of utilities provision
8. To consider type and style of furniture for lounge.

9. To approve quotation for cost of cleaning external toilet only
10. To consider procedure for hiring to adhoc users.
11. To consider car parking issues raised.
12. To consider purchase of additional signage (*external toilet, official's changing rooms, car park*)

Copy to: All Councillors